



Fenton Flying Start

Toileting Policy/ Nappy changing Procedure

Aims

- To promote the health, well-being and learning opportunities of all children
- To ensure children feel safe, valued and respected when using the toilet and are being supported
- To ensure the toilet area and washroom facilities cater for the needs of all pupils from ethnic and religious communities and ensure these needs are met in a sensitive, informed and appropriate manner.

The staff at the setting value and respects the welfare of all children and fulfil their rights to privacy and the right to go and use the toilet when needed.

The setting provides two individual toilets in their own cubicle with lockable doors for privacy. A trough sink with two sets of taps and soap dispenser there are hand towels and an electric hand dryer for the children to choose from to dry their hands. We also provide a nappy changing unit for children who are still in nappies. The setting also provides two potties, two seats that sit within the toilets to support children using the toilet and steps so they can access the toilet easily. Staff have access to PPE when supporting children to be changed and toileted. Nappies are sent home to be disposed of. Records are kept of when children are changed. When a child is being changed two members of staff are present.

All children have access to the toilet throughout the session. They can independently use the toilet and sink area to wash their hands throughout the session. If children need support they are asked if they would like help.

All parents/guardians are requested to give consent for staff to support children with being changed and supported with toileting. Parents/ guardians are to provide all items their child requires to be changed. Children wearing nappies are changed as and when needed. Children are asked if they would like to be changed. Children refusing to be changed by a certain adult are given the choice of who they would like to change them. If the child is not willing for a member of staff to change them, parents will be contacted to come and change their child.

If children are ready to use the toilet they are encouraged to go throughout the session to avoid accidents. A member of staff will support them with steps to support their independence ensuring that the child is given their privacy when appropriate. Children that are potty training are also asked and supported to the toilet. All children are supported to wash and dry their hands after using the toilet. The member of staff will promote good hygiene practice and ensure to build a child's confidence, self-esteem and independence.

When a child needs their clothes changed, they are brought to the toilet area to be changed, respecting their dignity at all times.

The nappy changing unit including changing mat are cleaned between each use. The potties are also cleaned out after each use. Toilets are flushed between each use and the toilet area including sink is cleaned at the end of each session. Stock of gloves, aprons, face masks and hand towels is replenished as and when needed. The toilets are cleaned with D10 spray and daily toilet cleaner and toilet descale once a week.

Policy reviewed October 2024



Nappy Changing Procedure

- The changing mat must be cleaned using antibacterial spray and disposable paper towels or blue roll.
- All items must be ready before commencing the nappy change.
- The child must not be left unattended at any time and staff must not move away from the changing unit whilst the child is on it.
- Gloves and aprons must be worn. Face mask, optional
- Nappies and wipes supplied by the parents must be used. If Nappy creams are provided parents must verbally agree for staff to apply creams.
- Staff must talk to the child throughout the nappy change
- Nappy change is an ideal time for one-to-one communication.
- Children must be cleaned thoroughly.
- Care must be taken when fastening nappies to ensure that it is comfortable for the child.
- Staff must remember to allow for movement and stretching of the nappy and therefore not fasten the nappy too tightly.
- The nappy change area must be cleaned thoroughly after use and gloves and aprons removed and disposed of.
- Prevention of cross contamination is a priority at all times
- Nappies will be wrapped in a nappy sack and put with the child's bag to be taken home and disposed of.
- Staff member and child to wash their hands.

Procedure reviewed: October 2024